

**TOWN OF UNDERHILL
SELECTBOARD MEETING MINUTES
Underhill Town Hall
Tuesday, September 12, 2017, 6:00 p.m.**

Selectboard: Rick Heh, Kurt Johnson and Pat Sabalis

Town Staff: Mona Sheppard, Nate Sullivan and Brian Bigelow

Public: Erin Wagg (MMCTV), Tyler Whitcomb, Bob Lafont, Karen Davis, Susan Thomas, Roger Frey, Peter Czaja

6:02 p.m. Call to order, adjustments to agenda. Meeting called to order by Rick Heh. No additions to agenda.

6:03 p.m. Public Comment Period. None.

6:04 p.m. Executive Session 1 VSA §313(a)(3) the appointment, employment or evaluation of a public officer or employee.

Chair moved that the Selectboard enter Executive Session to discuss the appointment, employment or evaluation of a public officer or employee under the provisions of Title 1, Section 313(a)(3) of the Vermont Statutes. Kurt Johnson seconded and the motion passed 3-0.

At 6:29 p.m. the Chair moved to exit Executive Session. Kurt Johnson seconded and the motion passed 3-0.

No actions were taken as a result of Executive Session.

6:30 p.m. Bid Review: Pleasant Valley Road Reconstruction. Two bids were received for the Pleasant Valley Road Reconstruction project. Bidders Tyler Whitcomb (representing the FW Whitcomb bid in the amount of \$164,610.70) and Bob Lafont (representing the Pike bid in the amount of \$171,64.80) in attendance. Bidders, Selectboard and Staff reviewed bids, bid matrix and Whitcomb's clarification letter dated September 11, 2017. Nate Sullivan advised that pavement was 8"-10" deep at location of culvert replacement and that he feels confident that it is a representative sample. Both bidders confirm that Cold Planing would not be required at that depth and the reclamation would require two passes. Both bidders anticipate a schedule of two days milling, one day of calcium chloride blending and two days of paving. Both bidders anticipate starting this month and expressed willingness to extend their pavement quotes per unit costs to smaller area projects identified by the Highway Infrastructure and Equipment Committee.

Rick Heh moved that the Town accept the FW Whitcomb bid in the amount of \$164,610.70 to be completed by October 15, 2017. Kurt Johnson seconded and the motion passed 3-0.

6:42 p.m. Warrants. As the board was ahead of schedule, and interested parties for the next agenda item were not present, the consensus of the Selectboard was to adjust the agenda and review warrants. After discussion with Staff regarding individual invoices the Board reviewed and signed current warrants.

7:01 p.m. Bid Review: Old Schoolhouse #5. Three bids were received for renovations to Old Schoolhouse #5. Selectboard, Staff and Underhill Historical Society members discussed the three bids: Polli: \$59,299, Millbrook: \$51,180, and Sorrell: \$56,300 and the project estimate of \$34,800. The recommendation of the Historical Society was to reject all bids and readvertise. Additional discussion ensued.

Rick Heh moved that the Town reject all bids and readvertise with a bid due date of October 10, 2017 Kurt Johnson seconded and the motion passed 3-0.

7:16 p.m. New Business

Winter 2017-2018 Road Salt Contract. Quotes from American Rock Salt (\$69.50 per ton) and from Cargill (\$69.91 per ton) received. At a season's worth of salt (600 tons) the difference in bids is \$246. Selectboard and staff discussed the bids, the Town has been satisfied with both vendors in the past.

Rick Heh moved to accept the quote of American Rock Salt at the rate of \$69.50 per ton with a reserve of 600 tons for the 2017-18 season. Kurt Johnson seconded and the motion passed 3-0.

Bid opening Crack Sealing. Bids from Nicom and Freshcoat were opened and reviewed by Selectboard and staff. The Nicom bid was \$20,750 and Freshcoat was \$18,000. Discussion ensued. Freshcoat performed the task for Underhill last year and it was holding up well.

Rick Heh moved to accept the quote of Freshcoat in the amount of \$18,000. Kurt Johnson seconded and the motion passed 3-0.

7:32 p.m. Old Business.

Stevensville parking. Selectboard was copied on an email from area property owner Will Towle to Jason Nerenberg, Forester with the Vermont Department of Forest Parks and Recreation. Email is in regard to on street parking on Stevensville Road to access the trailhead. Area resident Karen Davis also addressed parking along Stevensville Road caused by hikers and skiers accessing the trail head at the end of Stevensville Road. Discussion also included Class 4 Road maintenance issues. Historical treatment of the first steep section discussed. Selectboard to include discussion about that section of Class 4 road at the next meeting.

UJFD Substation. Selectboard discussed Randy Clark's letter of August 23, 2017. UJFD personnel are available to attend the next Selectboard meeting to discuss next steps towards the UJFD leasing town land for a Substation. Selectboard discussed an earlier proposal to utilize the former land fill portion of the lot (NR077x) as a solar array and the request to provide off street parking for accessing the Crane Brook Conservation District and associated trails. Staff to contact the Conservation Commission and Energy Commission of the September 26, 2017 agenda item.

Personnel Policy. By consensus the Selectboard deferred action on amending the Personnel Policy until after FY18-19 budget process.

